



# Driver License & ID Card Document Requirements for U.S. Citizens

You must bring specific forms of proof of identification, Social Security, and residential address.

## ONE Primary Identification

Original or certified copy. No photocopies.

- U.S. Birth Certificate (Must be certified by the authorized government jurisdiction) Hospital birth certificates are not acceptable
- Valid U.S. Passport book or passport card
- Certificate of Naturalization or Citizenship, Form N-550 or Form N-570
- Certificate of Citizenship Form N-560 or Form N-561

## ONE Social Security Number

Must contain full social security number

- Original Social Security Card
- W-2 Form
- Pay Stub
- SSA-1099
- Non-SSA-1099

**Name changes must present one of the following:** a marriage certificate, court order or divorce decree. Name changes must show documents linking current name with primary identification document. **No photocopies.** If you have legally changed your name, you must obtain an updated social security card a minimum of 1 day prior to applying for a driver license or identification card.

## TWO Proofs of Florida Residential Address

Electronic notices are accepted. Please print & bring with you.

- Deed, mortgage, monthly mortgage statement, mortgage payment booklet, or residential rental/lease agreement, property tax documents
- Florida Voter Registration Card
- Florida Vehicle Registration or Title; Florida Boat Registration or Title (if living on a boat/houseboat)
- Automobile Payment Booklet (must be dated within the last 60 days)
- Selective Service Card
- Medical or Health card and/or Medical bill (must be dated within the last 60 days)
- Sexual Offender/Sexual Predator/Career Offender: (must be dated within the last 30 days) Certification of Address, section A, and the FDLE Registration form completed by the local sheriff's department
- Homeowner's and/or Automobile insurance policy or bill (last bill still in effect)
- Employer Documentation - W-2 form or 1099 form, paycheck stub (must be dated within the last 60 days)
- A letter from a homeless shelter, transitional service provider, or half-way house verifying that the customer resides at the shelter address (must be dated within the last 60 days)
- Utilities Bills – (ex. Water, gas, electricity, cell phone, cable) (must be dated within the last 60 days)
- Mail/Documents issued by Federal, State, County or City government agencies (must be dated within the last 60 days)
- Financial Statements (bank, credit cards or investment accounts) (must be dated within the last 60 days)

**VETERANS requesting a veteran's designation on their license must present proof of an honorable discharge such as DD Form 2, Military Retired ID Card, DD Form 214 (copy 4, members copy), 100% Disabled Veteran Card or a verification of service letter from the VA.**

The **REAL ID Act**, is a U.S. federal law that requires certain security, validation, and processes be used when issuing a compliant state driver license or ID card. These new cards can be accepted for official purposes including boarding commercial airline flights and entering federal buildings. We understand that these requirements can be challenging. We ask for your patience to please work with us so we may help you.

FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES

**CERTIFICATION OF ADDRESS**

*(For Class E Driver License or Identification Cards Only)*

**Please submit this form to your local tax collector office or driver license service center.**

<https://www.flhsmv.gov/offices/>

Sections 322.051 and 322.08, Florida Statutes, require that applicants provide proof of residential address documents to obtain a Florida Class E driver license or identification card. Two residential address documents from the approved documents list are required. If the applicant cannot provide two approved Florida residential address documents in their name, this affidavit must be used along with the documents provided by the individual whose name is on the proof of Florida residential address documents.

**A. APPLICANT INFORMATION (Person applying for a Florida Class E driver license or identification card)**

Applicant Full Name

Residential Street Address

City

State

Zip Code

I certify that the information provided above is true and correct. I understand that according to Florida Law, it is a crime to knowingly make any false statement relating to the application for driver license or identification card.

Applicant Signature

Date

**B. CERTIFIER INFORMATION (Person providing and certifying residential proof of address)**

Certifier Full Name

I certify the information submitted on behalf of the above applicant is true and correct. The applicant resides at my residence at the address listed above and I am providing the following allowable proof of residence documents:

Must provide one (1) household information document with the residential address in the name of the certifier:

- ☐ Deed/Mortgage ☐ Property Tax ☐ Recent Monthly Mortgage Statement ☐ Rental or Lease Agreement

\*The purpose of this document is to establish that the address certifier owns or leases the property and therefore has the authority to allow the applicant to use the residential address.

Must provide one (1) supporting document with the residential address in the name of the certifier:

- |   |  |
|---|--|
| <input type="checkbox"/> Florida Voter Registration Card  | <input type="checkbox"/> Professional license issued by a U.S. government agency   |
| <input type="checkbox"/> Selective Service card   | <input type="checkbox"/> Employer Documentation dated within last 60 days ( <i>ex. paycheck stub, W-2 form</i> )                                       |
| <input type="checkbox"/> Florida Vehicle or Vessel Documentation  | <input type="checkbox"/> Insurance policy or bill for Homeowner's and/or Automobile dated within last 60 days  |
| <input type="checkbox"/> Utility bills dated within the last 60 days<br>( <i>ex. water, gas, electricity, telephone/cell, cable, etc.</i> )     | <input type="checkbox"/> Documents issued by Federal, State, County or City government agencies dated within last 60 days                              |
| <input type="checkbox"/> Financial Statement dated within the last 60 days<br>( <i>ex. bank, credit card or investment account statements</i> ) | <input type="checkbox"/> FDLE Registration form completed by the local sheriff's department or Department of Corrections dated within the last 30 days |

I understand that according to Florida Law, it is a crime to knowingly make any false statement relating to application for a driver's license or identification card.

Certifier Signature

Date

**C. NOTARY PUBLIC OR ISSUANCE PERSONNEL ACKNOWLEDGMENT**

The **certifier's signature** must be notarized or witnessed by issuance personnel when the customer is using that person's residential address documents.

I hereby certify that \_\_\_\_\_ appeared before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and signed this form in my presence.

**Issuance Personnel**

or **Notary Public**

SEAL

Printed Name

State of \_\_\_\_\_ County of \_\_\_\_\_

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Exp. \_\_\_\_\_